

**Are you enthusiastic, with excellent communication skills?**

**Do you love working with people?**

**Do you want to work within a busy, motivated, professional and high achieving team?**

Enjoy the benefits of working in the voluntary sector whilst also being part of integrated children's services. EnhanceAble's Children's Services specialise in providing excellent standards of information and advice to families with disabled children

**Part time Information Officer**  
**18 hours per week (with possibility of rising to 24 hours)**  
**£ 9,387 - £ 11,171 (for 18 hours)**  
Scale point 19 –25

This post gives disabled children and their families information about what is available to them. This includes benefits, services, leisure and support. You will need excellent literacy skills and good IT skills.

For a job pack please call **Caroline Baxter, Manager of EnhanceAble's Children's Services** on 020 8547 6201

The closing date for this post is: 9am Monday 5<sup>th</sup> February 2010